**Finance and Asset Management Committee**

**Tuesday 16th January 2024**

**Council Chamber**

**Coleford Town Council Offices**

**6.30 pm - 8.30 pm**

**Agenda**

1. **To note apologies**
2. **To declare interests re: items on the agenda**
3. **To allow dispensations requests**
4. **To approve the minutes of 12 December 2023**
5. **To raise matters arising from the Minutes of 12 December 2023**
6. **To take comments from the Public Forum**
7. **To make recommendation regarding the budget for 2024/25**
8. **To make recommendation regarding the precept for 2024/25**
9. **To make recommendation regarding the office move**
10. **To clarify Great Oaks Hospice grant funding usage, and make recommendations**
11. **To consider printer quotes, and make recommendations, as necessary**
12. **To consider quotes received re: Old Station Way Trees, and make recommendations as necessary**
13. **To consider waste bin replacement at Bells Field, and make recommendations as necessary**
14. **To consider any relevant Staffing, and related, Matters, and to make any recommendations, as necessary (‘In Committee’):**
    1. **Staff Appraisal, amended job description, inc. Sign off of Probationary Period**